# RECORD OF PROCEEDINGS

**CAMBRIDGE CITY SCHOOL DISTRICT**
**Board of Education**
**Regular Board Meeting**
**Garfield Administrative Center – 5:00 P.M.**
**August 19, 2026**

The Cambridge City School Board of Education met for a Regular Board Meeting at 5:00 P.M. at Garfield Administrative Center on Wednesday, August 19, 2026.

## A. PRESIDENT'S PROCEDURES

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:
Members present were:

Mr. Dave Peoples
Mr. Steve Taylor
Mr. Ron Miller
Mr. Heath Hayes
Mrs. Haley Brown

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. David Evancho, Director of Business Operations

## B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.

3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.

4. Public participation may only take place during the time scheduled on the agenda – RECEPTION OF VISITORS.

## C. ADOPTION OF AGENDA AND ADDENDUM

**Motion and Roll Call**

**Resolution FY2027-010** On a motion by Mr. Taylor and seconded by Mr. Miller, the Board moved to approve the Agenda and Addendum.

Roll Call: Mr. Taylor, aye, Mr. Miller, aye, Mrs. Brown, aye, Mr. Hayes, aye, Mr. Peoples, aye
Motion passed 5-0

## D. COMMUNICATIONS

Received a Thank You Letter from the CHS Band for allowing them to take the trip to FL over the summer. Also, Kathy Baier made gifts for the Board.

## E. ADMINISTRATIVE COMMENTS

Mr. Coffman provided the Board with an update on the start of school, which has been positive.

## F. OLD BUSINESS

No Old Business

## G. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended July 31, 2026:

Board Graphs
Reconciliations
Cash Summary
Spending Plan Summary including YOY Comparison
Invested Funds

2. The Treasurer recommends the Board of Education approve the following minutes:

July 8, 2026, Regular Board Meeting
July 29, 2026, Special Board Meeting

3. The Treasurer recommends the Board of Education approve a transfer of $5,916.93 from the 024-9021 OHSAA/East District Tournament Fund to 300-9201 Athletic Department.

4. **RESOLUTION TO DESIGNATE THE BOARD TREASURER AS THE REPRESENTATIVE OF THE BOARD OF EDUCATION FOR MANDATORY PUBLIC RECORDS TRAINING**

WHEREAS, Ohio Revised Code Section 149.43(E)(1) requires all elected officials or their appropriate designees to attend a minimum of three hours of public records training approved by the Ohio Attorney General for each term of office; and

WHEREAS, the members of the Board of Education are elected officials subject to this training requirement; and

WHEREAS, Ohio Revised Code Section 149.43(E)(1) expressly permits a public board to designate one or more individuals to attend this training on behalf of the board members; and

WHEREAS, the Board of Education desires to designate its Treasurer, Edward A. Wright, to attend the required public records training as the official designee for all current board members.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District, County of Guernsey, State of Ohio, that:

SECTION 1. The Board of Education hereby officially designates Board Treasurer Edward A. Wright as the representative and designee of board members Dave Peoples, Steve Taylor, Ron Miller, Heath Hayes, and Haley Brown for the purpose of attending the mandatory public records training required by Ohio Revised Code Section 149.43(E)(1).

SECTION 2. The Treasurer is authorized and directed to attend the approved training during the current term of office and to file proof of completion with the records of the Board as required by law.

SECTION 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted

in such formal action were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

5. The Treasurer recommends the Board of Education approve the Annual Appropriations of $37,564,458.06 and the Amended Certificate of Resources of $56,103,820.61.

6. The Treasurer recommends the Board of Education approve the required Financial Forecast for the August 2026 Submission to the Department of Education and Workforce as presented.

**Motion and Roll Call**
**Resolution FY2027-011** On a motion by Mr. Miller and seconded by Mr. Hayes, the Board moved to approve items 1-6.

Roll Call: Mr. Miller, aye, Mr. Hayes, aye, Mrs. Brown, aye, Mr. Peoples, aye, Mr. Taylor, aye
Motion passed 5-0

## H. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

### A. GENERAL BUSINESS

1. **RESOLUTION**
Resolution to approve an agreement between the Cambridge City School District and the Ohio Department of Higher Education for the Ohio Direct Admission Data Sharing Program.

2. **RESOLUTION**
Resolution to approve a transportation agreement between Cambridge City School District, East Guernsey Local School District, Rolling Hills Local School District, and Noble Local School District.

3. **BOARD OF EDUCATION RESOLUTION**
**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Middle School Volleyball Coach - 7th Grade** to those employees of the District who have a license issued under section 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Middle School Volleyball Coach - 7th Grade** for the 2026-2027 school year with **Jennifer Miller,** effective 7/15/26, and **pending the appropriate paperwork.** Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

4. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Middle School Volleyball Coach - 8th Grade** to those employees of the District who have a license issued under section 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Middle School Volleyball Coach - 8th Grade** for the 2026-2027 school year with **Gwenyth Jefferis,** effective 7/30/26, and **pending the appropriate paperwork.** Compensation shall be fixed at the same amount as was

offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **RESOLUTION**
Approve a contract for healthcare services with Maxim Healthcare Services, Inc.

**Motion and Roll Call**
**Resolution FY2027-012** On a motion by Mrs. Brown and seconded by Mr. Taylor, the Board moved to approve items 1-5.

Roll Call: Mrs. Brown, aye, Mr. Taylor, aye, Mr. Hayes, aye, Mr. Miller, aye, Mr. Peoples, aye
Motion passed 5-0

## B. PERSONNEL

***Classified***

1. **COOK**
Approve Ashley Hargreaves as a 3.25 hr. Cook at Cambridge Intermediate School, effective August 6, 2026, to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to the work calendar.

2. **DISTRICT WIDE EDUCATIONAL AIDE**
Approve Jacqueline Stillions as a District Wide Educational Aide at Cambridge Primary School, effective August 12, 2026, to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to the work calendar.

3. **BUS DRIVER**
Approve Stephanie Pollock as a Bus Driver, effective August 12, 2026, to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to the work calendar.

4. **EXTENDED SERVICE**
Approve six (6) days extended service for Sarah Finnicum for the 2026-2027 school year. Time sheets will be submitted to document hours worked and will be paid at her regular hourly rate of pay.

5. **EXTENDED SERVICE HOURS**
Approve Samantha James for extended service hours for the 2026-2027 school year. Time sheets will be submitted to document hours worked and will be paid at her regular hourly rate of pay.

6. **KINDERGARTEN READINESS BOOT CAMP BUS DRIVER**
Approve Cristal White as a Bus Driver for the Summer 2026 Kindergarten Readiness Boot Camp, to be paid by time sheet and funded by the Kindergarten Readiness Boot Camp Grant, **pending the appropriate paperwork.**

7. **SUBSTITUTE CLASSIFIED WORKERS**
Approve the following individuals as Substitute Classified Workers as indicated below for the 2026-2027 school year to be paid by time sheet on an as-needed basis, **pending the appropriate paperwork:**

Julie Bishop - Clerical, Cook, Educational Aide, Bus Aide
Grace Feldner - Clerical, Cook
Megan Goggin - Educational Aide
Tatiana Netting - Educational Aide

8. **SUBSTITUTE SUMMER FOOD SERVICES PROGRAM COOK**
Approve Jill Adams as a Substitute Summer Food Services Cook, effective July 8, 2026, to be paid by time sheet.

9. **RESIGNATION**
Approve the resignation of Teresa Hammond, CMS Cook, effective July 16, 2026.

10. **RESIGNATION**
Approve the resignation of Kenneth Moore, CIS Custodian, effective July 27, 2026.

11. **RESIGNATION**
Approve the resignation of Megan Bonnell, Educational Aide, effective August 5, 2026.

12. **RESIGNATION**
Approve the resignation of Matthew Frasca, Middle School Volleyball Coach - 8th Grade, effective July 22, 2026.

13. **ATHLETIC SUPPORT**
Approve the following individuals for athletic support on an as needed basis for the 2026-2027 school year at an hourly rate of $11.00, **pending the appropriate paperwork**:

| | | |
|---|---|---|
| Paul Ayres | Myranda Allen | Kathie Baier |
| Sean Byerly | John Charlton | Tom Hannon |
| Logan McCort | Bob Mascolino | Stacy Mathews |
| Pippa Mikes | Stacy Phillips | Bob Shepard |
| Ray Sims | Kevin Smith | Kim Valentine |

***Certified***

14. **EXTENDED SERVICE**
Approve 13 days extended service for Peter Messer for the 2026-2027 school year according to the negotiated agreement.

15. **LIMITED TEACHER CONTRACTS**
Approve the following individuals for one (1) year Limited Teacher Contracts for the 2026-2027 school year, **pending the appropriate paperwork:**

Trudi Hardcastle - CMS/CHS, Secondary Literacy Teacher
Anna Ross - CIS, Intervention Specialist Teacher
Tayler Wolford - CPS, 1st Grade Teacher

16. **SUBSTITUTE TEACHERS**
Approve the following individuals as Substitute Teachers for the 2026-2027 school year on an as-needed basis, **pending the appropriate paperwork.**

| | |
|---|---|
| Julie Bishop | Tatiana Netting |
| Megan Goggin | Griffen Stephen |
| Gracen Kinnan | Tayler Wolford |

17. **21st CCLC PROGRAM DIRECTOR - 2026-2027 AFTER-SCHOOL PROGRAM**
Approve Kitrina Dubose as the 21st CCLC Program Director for the 2026-2027 After-School Program, funded by Cambridge City School District's 21st CCLC Grants, **pending the appropriate paperwork.**

18. **COMPREHENSIVE LITERACY STATE DEVELOPMENT (CLSD) GRANT PROFESSIONAL DEVELOPMENT (K-8) for the 2026-2027 SCHOOL YEAR**

Approve the payment of K-8 certified staff for their participation in specific CLSD Grant Related Professional Development that is completed outside their regular contract hours, during the 2026-2027 school year. K-8 certified staff who complete this CLSD Grant Related Professional Development will be paid $30 per hour as documented on submitted time sheets, which will be paid by the CLSD Grant.

19. **CLSD GRANT RELATED PROFESSIONAL DEVELOPMENT (9-12) for the 2026-2027 SCHOOL YEAR**

Approve the payment of 9-12 certified staff for their participation in specific LSD Grant Related Professional Development that is completed outside their regular contract hours, during the 2026-2027 school year. 9-12 certified staff who complete this specific CLSD Grant Related Professional Development will be paid $30 per hour as documented on submitted time sheets, which will be paid by General Funds.

20. **EXTENDED SERVICE**

Approve the teachers listed below for one (1) day extended service for completing a CPI Refresher Training on August 4, 2026. Payment will be made according to the negotiated agreement.

Aaron Beatty
Kitrina Dubose
Kaylee Lenarz
Logan McCort
Mary Rich

21. **SUPPLEMENTAL CONTRACTS - ATHLETIC**

Approve the following individual for one-year athletic supplemental contracts for the 2026-2027 school year, **pending the appropriate paperwork.**

Peter Messer - Assistant Football Coach
Peter Messer - Assistant Boys Basketball Coach

22. **UNPAID LEAVE OF ABSENCE**

Approve an unpaid leave of absence for Karen Theodosopoulos, CHS Teacher, for the 2026-2027 school year.

23. **MEDICAL LEAVE OF ABSENCE**

Approve a medical leave of absence for Kylie Kiner, CPS Teacher, from August 10, 2026, through September 30, 2026.

24. **MEDICAL LEAVE OF ABSENCE**
Approve a medical leave of absence for Evelyn Taylor, CIS Teacher, from approximately March 1, 2027, through April 13, 2027.

25. **RESIGNATION**
Approve the resignation of Jennifer Ware, Substitute Teacher, effective January 8, 2026.

26. **RESIGNATION**
Approve the resignation of April Castello, Teacher, effective August 1, 2026.

***Administrative***

27. **EXTENDED SERVICE**
Approve up to 3 days extended service for Nathan Wright for the 2025-2026 school year. Time sheets will be submitted to document hours worked and will be paid at his regular daily rate of pay.

28. **EXTENDED SERVICE**
Approve up to 25 days extended service for Nathan Wright for the 2026-2027 school year. Time sheets will be submitted to document hours worked and will be paid at his regular daily rate of pay.

29. **DISTRICT WIDE EDUCATIONAL AIDE**
Approve Tatiana Netting as a District Wide Educational Aide at Cambridge Intermediate School, effective August 18, 2026, to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to the work calendar.

30. **SUBSTITUTE CLASSIFIED WORKERS**
Approve the following individuals as Substitute Classified Workers as indicated below for the 2026-2027 school year to be paid by time sheet on an as-needed basis, **pending the appropriate paperwork:**

Cheryl Edwards - Clerical, Educational Aide
Abby Fitzgerald - Cook
Ashley Hargreaves - Custodian, Bus Aide
Gracen Kinnan - Educational Aide

***Certified***

31. **SUBSTITUTE TEACHERS**
Approve the following individuals as Substitute Teachers for the 2026-2027 school year on an as-needed basis, **pending the appropriate paperwork.**

Olivia Perkins Brianne Scott

32. **21st CCLC SITE COORDINATORS - 2026-2027 AFTER-SCHOOL PROGRAM**
Approve the following individuals as the 21st CCLC Site Coordinators for the 2026-2027 After-School Program, funded by Cambridge City School District's 21st CCLC Grants, **pending the appropriate paperwork.**

Pippa Mikes - Cambridge Primary Program
Olivia Critser - Cambridge Intermediate Program
Aurora Miller - CMS/CHS Program

33. **SUPPLEMENTAL CONTRACTS**
Approve the following individuals as Literacy Leadership Team Members for the 2026-2027 school year. Stipends will be funded by the Comprehensive Literacy State Development Grant (CLSD).

| Grades K-5 | Grades 6-8 |
|---|---|
| Angela Hayhurst | Mary Cae Abrams |
| Amy Miller | Jodi Neff |

34. **SUPPLEMENTAL CONTRACTS**
Approve the following individuals as Literacy Leadership Team Members for the 2026-2027 school year. Stipends will be funded by the Comprehensive Literacy State Development Grant (CLSD).

| Grades K-5 | Grades 6-8 |
|---|---|
| Jill Clay | Danielle Eubanks |
| Michelle Johnston | Jennifer Lorenz |
| Kurt Ware | |

**Motion and Roll Call**
**Resolution FY2027-013** On a motion by Mr. Hayes and seconded by Mr. Taylor, the Board moved to approve items 1-34.

Roll Call: Mr. Hayes, aye, Mr. Taylor, aye, Mrs. Brown, aye, Mr. Miller, aye, Mr. Peoples, aye
Motion passed 5-0

## I. NEW BUSINESS

No New Business

## J. BOARD RECOMMENDATIONS

1. **SUBSTITUTE CUSTODIAN**
   Approve Silas Hutchison as a Substitute Custodian for the 2026-2027 school year, to be paid by time sheet on an as-needed basis, **pending the appropriate paperwork.**

**Motion and Roll Call**
**Resolution FY2027-014** On a motion by Mr. Miller and seconded by Mr. Hayes, the Board moved to approve items 1.

Roll Call: Mr. Miller, aye, Mr. Hayes, aye, Mrs. Brown, aye, Mr. Peoples, aye, Mr. Taylor, aye
Motion passed 5-0

## K. POLICY CONSIDERATION/ADOPTION

1. Approve the adoption of revised Policy 6423.

**Motion and Roll Call**
**Resolution FY2027-015** On a motion by Mr. Taylor and seconded by Mrs. Brown, the Board moved to approve items 1.

Roll Call: Mr. Taylor, aye, Mrs. Brown, aye, Mr. Hayes, aye, Mr. Miller, aye, Mr. Peoples, aye
Motion passed 5-0

## REQUEST EXECUTIVE SESSION

No Request for Executive Session

## L. NEXT MEETING

| | |
|---|---|
| **DATE** | Thursday, September 24, 2026 |
| **TIME** | 5:00 p.m. |
| **PLACE** | Garfield Administrative Center |

## M. ADJOURNMENT

**Motion and Roll Call**

**Resolution FY2027-016** On a motion by Mr. Hayes and seconded by Mr. Taylor, the Board moved to adjourn.

Roll Call: Mr. Hayes, aye, Mr. Taylor, Mrs. Brown, aye, Mr. Miller, aye, Mr. Peoples, aye
Motion passed 5-0

The meeting adjourned at 5:14 P.M.

Mr. Dave Peoples, Board President

Mr. Ed Wright, Treasurer