

# RECORD OF PROCEEDINGS

**CAMBRIDGE CITY SCHOOL DISTRICT  
Board of Education  
Regular Board Meeting  
Garfield Administrative Center 6:30 P.M.**

**March 16, 2020**

The Cambridge City School District Board of Education met in Regular session at 6:30 p.m. at Garfield Administrative Center on Monday, March 16, 2020.

## **A. PRESIDENT'S PROCEDURES**

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board members answering the roll call were:

Members present were:

Mr. Dan Carpenetti  
Mr. Chad Kerns  
Ms. Amy Kissinger  
Mr. Ron Miller  
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer  
Mr. Dave Caldwell, Business Manager

## **B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –

#### **C. ADOPTION OF AGENDA**

##### **Motion and Roll Call**

**Resolution FY2020-69** Motioned by Ms. Kissinger and seconded by Mr. Carpenetti, the Board moved to adopt the agenda.

Roll Call: Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

#### **D. COMMUNICATIONS**

No Communications

#### **E. COMMITTEE REPORTS**

No Committee Reports, Mr. Coffman will be scheduling a Policy Committee Meeting

#### **F. ADMINISTRATIVE COMMENTS**

Mr. Coffman provided an update on the Food Service Program and feeding all children under the age of 18, during unprecedented time, kicked off on today, March 16<sup>th</sup> and there were 463 lunches served. We are making a few adjustments to locations and will continue to market the program through Facebook, Twitter and word of mouth. Staff and the Community have really stepped up to make this happen.

#### **G. OLD BUSINESS**

No Old Business

#### **H. TREASURER'S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended February 29, 2020.

Board Graphs  
Reconciliation's  
February 2020 Financial Report

2. The Treasurer recommends the Board of Education approve the following minutes:

February 26, 2020

3. The Treasurer recommends the Board of Education approve the following donations:

\$500.00	21st Century Program	WICs, INC
	Intermediate School PE	
\$125.00	Equipment	Anonymous
	Cambridge Intermediate	
\$400.00	School	CIS PTAG
		Garfield Alumni Association
\$266.74	Cambridge PreSchool	
		Southern Hills District Union of the
\$100.00	CHS Public Support	UMC
\$100.00	21 <sup>ST</sup> Century Program	WICS, Inc

4. The Treasurer recommends the Board of Education approve the payroll schedule and supplemental pay schedule for the 2020-2021 school year. (See attached)

**Motion and Roll Call**

**Resolution FY2020-70** Motioned by Mr. Kerns and seconded by Mr. Miller, the Board moved to approve items 1-4.

Roll Call: Mr. Kerns, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

**I. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

**A. GENERAL BUSINESS**

**1. OVERNIGHT EXTENDED TRIP FOR 8<sup>TH</sup> GRADE STUDENTS TO WASHINGTON DC**

Approve the annual overnight/extended trip of the 8<sup>TH</sup> grade students to participate in the trip to Washington DC from May 5 – May 7, 2020. Transportation will be on busses

provided by Prodigy Student Travel, Inc. and all expenses will be paid by fundraisers, donations, and parents. Subject to change based on restrictions from the coronavirus outbreak.

2. **NATIONAL VOLUNTEER WEEK**

Approve proclaiming the week of April 19-25, 2020 as the observation of National Volunteer Week by the Cambridge City School District Board of Education. The Board encourages everyone in the district and community to observe this week by honoring and recognizing our volunteers.

3. **CONTINUED PARTICIPATION IN OPEN ENROLLMENT**

Approve the continued participation of the Inter-district, Policy 5113 Open Enrollment Program in Cambridge City School district for the 2020-2021 school year.

**Motion and Roll Call**

**Resolution FY2020-71** Motioned by Ms. Kissinger and seconded by Mr. Carpenetti, the Board moved to approve items 1–3.

Roll Call: Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

**B. PERSONNEL**

**Classified**

1. **ATHLETIC VOLUNTEERS**

Approve the following as volunteers for the 2019-20 school year on an as needed basis **pending the appropriate paperwork.**

Brian Moore

2. **VOLUNTEERS/WASHINGTON DC TRIP**

Approve the following as volunteers for the 8<sup>th</sup> grade trip to Washington DC.

Jennifer Mann	Jimmy Sylvis	Jason Cramblett	Amanda Hursey
Alexis Lehman	Cindy Lehman	Angie Stanley	Nichole Ceculski
Misti Dempsey	Jennifer Markey	Arianne Stoner	Brooke Mathers
Melissa Hartley	Doug Hartley	Violet Ancell	Sharon Williams
Wendy Biddle	Hellen Prim	Bri Scott	Andy Slaughter
Dan Linscott	Andy Pointer	Alexa Nichols	Lynn Bachmann
Sarah Brown	Josh Hatfield	Missy Edwards	

3. **PART TIME MECHANIC I**

Approve the following as part time Mechanic I for 3 hours per day, 260 days per year effective March 2, 2020.

Mike Mesarchik

4. **SUBSTITUTE COOK**

Approve the following as a substitute cook on an as needed basis effective February 26, 2020.

Mike Mesarchik

5. **BUILDING CUSTODIAN/INTERMEDIATE SCHOOL/SECOND SHIFT**

Approve the following as a second shift custodian at CIS for 8 hours per day effective March 9, 2020.

Tammy Ball

6. **MAINTENANCE/FIRST SHIFT**

Approve the following for the first shift maintenance position effective March 23, 2020.

Dave Pollock

7. **ATTENDANT AIDE/CLASSROOM AIDE/PRIMARY**

Approve the following as attendant aide/classroom aide at CPS for 4.8 hours per day effective March 9, 2020.

Kristy Bond

8. **SUBSTITUTE COORDINATOR**

Approve the following as substitute coordinator for the 2020-21 school year.

Michele Douglas

9. **SEASONAL EMPLOYMENT**

Approve the following for seasonal employment to be assigned to appropriate area per Superintendent on an as needed basis pending the appropriate paperwork effective the 2019-2020 school year.

Marlo Taylor

10. **SEASONAL EMPLOYMENT**  
Approve the following for seasonal employment to be assigned to appropriate area per Superintendent on an as needed basis pending the appropriate paperwork effective July 1, 2020

Kirstin Carpenter                      Marlo Taylor  
Jan Leeper                                  David Moore

11. **UNPAID LEAVE OF ABSENCE**  
Approve unpaid leave of absence for Mary Ann Harless for the following days.

April 22<sup>nd</sup> - May 1<sup>st</sup>,

**Certified**

12. **SUBSTITUTE TEACHER**  
Approve the following as a substitute teacher for the 2019-2020 school year on an as needed basis **pending the appropriate paperwork.**

Kaleigh Westfall (effective 2-26-2020)

13. **HOME INSTRUCTORS**  
Approve the following as Home Instructors for the 2020-2021 school year pending the appropriate paperwork.

Pippa Mikes                      Maggie Starr                      Jennifer Scrudders                      Greg Strasser

14. **LIMITED TEACHER CONTRACT**  
Approve the following limited one (1) year teacher contracts effective the 2020-2021 school year pending the appropriate paperwork.

Marlo Taylor

15. **DEAN OF STUDENTS**  
Approve the transfer of Sean Byerly, a 3<sup>rd</sup> grade teacher at Cambridge Intermediate School to the Dean of Students position at Cambridge Primary School effective for the 2020-2021 school year.

**Motion and Roll Call**

**Resolution FY2020-72** Motioned by Mr. Kerns and seconded by Mr. Miller, the Board moved to approve items 1–15.

Roll Call: Mr. Kerns, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

**J. NEW BUSINESS**

No New Business

**K. BOARD RECOMMENDATIONS**

No Board Recommendations

**L. POLICY CONSIDERATION/ADOPTION**

**1. POLICIES/ADMINISTRATIVE GUIDELINES**

Resolution indicating the first reading of new, revised and deleted policies. Policies are available at the Board Office for review. Policy adoption to occur in a subsequent Board meeting.

#1520	#2464	#3120	#3120.04	#3120.05	#3120.08
#4120	#4120.08	#4124	#4162	#5460.02	#6107
#6423					

**Motion and Roll Call**

**Resolution FY2020-73** Motioned by Mr. Carpenetti and seconded by Ms. Kissinger, the Board moved to approve item 1.

Roll Call: Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

**1. REQUEST EXECUTIVE SESSION**

**Motion and Roll Call**

**Resolution FY2020-74** Motioned by Mr. Miller and seconded by Mr. Carpenetti, the Board moved to adjourn to Executive Session.

Roll Call: Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

<b>Purpose</b>	<u>School Safety Plan</u>
<b>Time</b>	<u>6:50 p.m.</u>

Resumed regular session at 7:18 p.m.

**M. NEXT MEETING**

DATE April 21, 2020

TIME 6:30 p.m.

PLACE Garfield Administrative Center

**N. ADJOURNMENT**

**Motion and Roll Call**

**Resolution FY2020-75** Motioned by Mr. Carpenetti and seconded by Mr. Peoples, the Board moved to adjourn.

Roll Call: Mr. Carpenetti, aye, Mr. Peoples, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion Passed 5-0

The Meeting adjourned at 7:18 p.m.

  
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Mr. Dave Peoples, Board President

  
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Mr. Ed Wright, Board Treasurer