

RECORD OF PROCEEDINGS

**CAMBRIDGE CITY SCHOOL DISTRICT
Board of Education
Regular Board Meeting
Garfield Administrative Center 6:30 P.M.**

June 16, 2020

The Cambridge City School District Board of Education met in regular session at 6:30 p.m. at the Garfield Administrative Center on Tuesday, June 16, 2020.

A. PRESIDENT'S PROCEDURES

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board members answering the roll call were:

Member present were:

Mr. Dan Carpenetti
Mr. Chad Kerns
Ms. Amy Kissinger
Mr. Ron Miller

Absent was: Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

Also present were reporters from the local media

B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –
RECEPTION OF VISITORS.

C. ADOPTION OF AGENDA AND ADDENDUM

Motion and Roll Call

Resolution FY2020-091 On a motion by Mr. Miller and seconded by Mr. Carpenetti, the Board moved to adopt the agenda inclusive of the Addendum.

Roll Call: Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye Motion Passed 4-0

D. COMMUNICATIONS

No Communications

E. COMMITTEE REPORTS

No Committee Reports

F. ADMINISTRATIVE COMMENTS

Mr. Coffman provided the Board with comments regarding the FY21 School year and the different learning models being developed. Guidance documents from the ODE are slated for July 1, 2020.

G. OLD BUSINESS

No Old Business

H. TREASURER'S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended May 31, 2020.

Board Graphs
Reconciliation's
Cash Summary Report/Spending Plan Summary
Monthly Cash Flow

2. The Treasurer recommends the Board of Education approve the following minutes:

May 19, 2020	Regular Board Meeting
June 8, 2020	Special Board Meeting

3. The Treasurer recommends the Board of Education approve the employee calendars for the 2020-2021 school year.

4. The Treasurer recommends the Board of Education approve the following donation:

Allen Hunter Insurance	\$500.00	School Lunch Program
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5. The Treasurer recommends the Board of Education approve the Initial Temporary Annual Appropriations and Total Available Resources in the amount of \$39,489,404.11 for FY2021.

6. **STANDARD YEARLY TREASURER AND BUSINESS MANAGER AUTHORIZATIONS**

Authorize the Treasurer and Business Manager to pay bills within the limits of the appropriations resolution when merchandise is received in good condition and invoices are presented for payment.

Authorize the Treasurer and Business Manager to serve as the purchasing agent for the school district for FY2021.

Authorize the Treasurer to secure advances from the Guernsey County Auditor when funds are available and payable to the school district.

Authorize the Treasurer to invest interim funds at the most productive rate whenever funds are available.

7. The Treasurer recommends the Board of Education approve the Annual Appropriations of \$33,947,032.09 and the Amended Certificate of Resources of \$41,273,523.24 for FY2020

8. **COMPREHENSIVE INSURANCE COVERAGE RENEWAL**

Approve the renewal of the district insurance package through the Ohio School Plan for the liability, fleet, property, violence, cyber and pollution insurance coverage.

Motion and Roll Call

Resolution FY2020-092 On a motion by Mr. Kerns and seconded by Mr. Carpenetti, the Board moved to approve items 1-8.

Roll Call: Mr. Kerns, aye, Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Miller, aye Motion Passed 4-0

I. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. STUDENT ACCIDENT INSURANCE

Approve the recommendation to award the student accident insurance for the 2020 - 2021 school year to K & K Insurance, Fort Wayne, Indiana 46801.

2. RESOLUTION

Approve resolution to discontinue our membership with the ECOL Athletic League effective June 30, 2021 and to join the Buckeye 8 Athletic League effective July 1, 2021.

3. BOARD OF EDUCATION RESOLUTION

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Girls Soccer Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Girls Soccer Coach** for the 2020-2021 school year with **Tim Fox**. Compensation shall be fixed at the same amount as was offered to the District’s licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

4. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Cheer Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Head Cheer Coach** for the 2020-2021 school year with **Kali Carpenter**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Cross Country Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Head Cross Country Coach for the 2020-2021 school year with Mark Jamiel. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

6. **SCHOOL PHOTOGRAPHER**

Approve Janelle Williams Photography to be the photographer for Cambridge City Schools for the 2020 - 2021 school year.

7. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Middle School Cheer Coach 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Middle School Cheer Coach for the 2020-2021 school year with Mary Giese. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

8. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Middle School Cheer Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Middle School Cheer Coach** for the 2020-2021 school year with **Mary Giese**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

9. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Volleyball Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **MHead Volleyball Coach** for the 2020-2021 school year with **Christine Booth**. Compensation shall be fixed at the same amount as was

offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

Motion and Roll Call

Resolution FY2020-093 On a motion by Mr. Carpenetti and seconded by Mr. Kerns, the Board moved to approve items 1-9.

Roll Call: Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Miller, aye Motion Passed 4-0

B. PERSONNEL

Classified

1. **EXTENDED SERVICE**

Approve extended service for the following to be paid at her hourly rate:

Laura Carpenetti 5 days to be used by June 30, 2020

Laura Carpenetti 10 days to be used between July 1, 2020 and June 30, 2021

Motion and Roll Call

Resolution FY2020-094 On a motion by Mr. Miller and seconded by Mr. Kerns, the Board moved to approve item 1.

Roll Call: Mr. Miller, aye, Mr. Kerns, aye, Mr. Carpenetti, abstain, Ms. Kissinger, aye, Motion Passed 3-0 and 1 abstention.

2. **RESIGNATION**

Approve the resignation of Alyssa Jefferis as an aide at Cambridge Intermediate School effective at the end of the 2019-20 school year.

3. **SUMMER HEAD COOKS**

Approve the following as summer head cooks for 5.5 hours per day as needed effective May 25, 2020. (Time sheets to be provided)

Marlene Winland

Jill Adams

Paula Kuthy

4. **SUMMER REGULAR COOKS/TRANSPORT FOOD FOR SUMMER FOOD PROGRAM**

Approve the following as summer regular cooks/transport food for summer food program for 4 hours per day as needed effective May 25, 2020. (Time sheets to be provided)

Jan Leeper
Ken Collins

Lynn Kennedy
Annie Price

Melissa Wheeler

5. **ADMINISTRATIVE SECRETARY/CMS**

Approve the following as administrative secretary at CMS for 7 hours per day 201 work days plus 11 paid holidays for the 2020-2021 school year.

Alyssa Jefferis

6. **EXTENDED SERVICE**

Approve extended service for Alyssa Jefferis effective May 27, 2020 – June 8, 2020. (Time sheet to be provided)

7. **CLASSROOM AIDE/CIS**

Approve the following as a classroom aide at CIS for 6.5 hours per day effective the 2020- 2021 school year.

Wendy Hupp

8. **RETIREMENT**

Approve the retirement of Linda George effective August 1, 2020.

9. **SUBSTITUTE**

Approve the following as a substitute secretary on an as needed basis for the 2020-2021 school year.

Melissa Hartley

10. **ATTENDANT AIDE/CMS**

Approve the following as attendant aide at the middle school for 4.8 hours per day effective the 2020-2021 school year.

Stephanie Massey

Certified

11. **RESIGNATION**

Approve the resignation of Joshua Lowery effective June 30, 2020.

12. **LIMITED TEACHER CONTRACTS**

Approve the following limited one (1) year teacher contracts effective for the 2020-2021 school year.

Andrea Gander	3 rd Grade ELA	CIS
Tyler Cota	ELA	CMS
Erin King	Kindergarten	CPS
Haleigh Anderson	Intervention Sp	CHS

13. **21st CCLC TEACHERS /SUMMER ONLINE CATS CAMP (K-5)**

Approve the following for the Summer Online Cats Camp to be paid a stipend of \$2000 to be funded through 21st CCLC Grant.

Amy Sloan	Alisha Colon	Abby Knott
Angie Ferrell	Nicole Bott	Charlotte Khune

14. **ADMINISTRATIVE CONTRACTS**

Approve the following administrative contracts effective July 1, 2020.

Carmen Feldner	Student Services	2 Year
Steve Taylor	Middle School Asst. Principal	2 Year

15. **EXTENDED SERVICE**

Approve extended service for Lynne Eichel for 2 days for ELA Professional Development services for the 2019-2020 school year. (To be paid by Striving Readers)

16. **EXTENDED SERVICE/TECHNOLOGY**

Approve extended service for the following for technology to be paid \$25.00 per hour on an as needed basis effective August 1, 2019. (Time sheets to be provided.)

Rick Lambert	JP Feldner
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17. **EXTENDED SERVICE/TECHNOLOGY**
Approve extended service for the following for technology to be paid \$25.00 per hour on an as needed basis effective July 1, 2020. (Time sheets to be provided.)

Rick Lambert JP Feldner

18. **LEAVE OF ABSENCE**
Approve a leave of absence for Terry Scott for August 10, 2020 through January 6, 2021.

19. **RESCIND CONTRACT**
Approve rescinding contract for Devin Nicholes on May 19, 2020 and award a continuing contract based on his prior continuing contract status and length of service at Cambridge City Schools.

20. **SUMMER READING PROFESSIONAL DEVELOPMENT MODULE
CREATOR/PRESENTER/CMS**
Approve the following for the summer reading professional development module creator/presenter for the middle school to be paid \$2500 funded through the Striving Readers Grant.

Lynn Eichel

21. **SUMMER INSTRUCTIONAL TUTOR/ST. BENEDICT'S SCHOOL**
Approve the following as summer instructional tutor at St. Benedict's School June 8, 2020 through July 24, 2020 to be paid \$20.00 per hour. (Time sheet to be completed)

Chelsea Callahan

22. **SUMMER ONLINE INTERVENTION PROGRAM COORDINATOR**
Approve the following as summer online intervention program coordinator effective June 10, 2020 through August 10, 2020 to be paid \$500 funded through the Striving Readers Grant.

Robin Lahmers

23. **ATHLETIC SUPPLEMENTAL CONTRACTS**
Approve the following for one-year athletic supplemental contracts for the 2020-2021 school year.

Kevin Smith	Head Golf Coach
Tim Gibson	Head Girls Tennis Coach
JR Fox	Head Boys Soccer Coach

24. **RESIGNATION**
Approve the resignation of Serra Ruby effective June 30, 2020

25. **ATHLETIC VOLUNTEERS**
Approve the following as athletic volunteers for the 2020-2021 school year on an as needed basis.

Tom Orr	Rachel Jamiel
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26. **ATHLETIC SUPPLEMENTAL CONTRACT**
Approve the following for one-year athletic supplemental contracts for the 2020-2021 school year.

Marlo Taylor	JV Volleyball Coach
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Motion and Roll Call

Resolution FY2020-095 On a motion by Mr. Miller and seconded by Mr. Carpenetti, the Board moved to approve items 2-26.

Roll Call: Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Motion Passed 4-0

J. NEW BUSINESS

K. BOARD RECOMMENDATIONS

1. **RESOLUTION**
Approve Administrative Salary Schedule for 2020-2021

2. **RESOLUTION**
 Approve Administrative Classified Salary Schedule for 2020-2021.

3. **RESOLUTION**
 Approve Personal Service Salary Schedule for 2020-2021.

Motion and Roll Call

Resolution FY2020-096 On a motion by Mr. Kerns and seconded by Mr. Miller, the Board moved to approve items 1-3.

Roll Call: Mr. Kerns, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Ms. Kissinger, aye, Motion Passed 4-0

L. POLICY CONSIDERATION/ADOPTION

1. **POLICY UPDATE**
 Approve the adoption of the following policy.

#6423

Motion and Roll Call

Resolution FY2020-097 On a motion by Mr. Carpenetti and seconded by Mr. Kerns, the Board moved to approve item 1.

Roll Call: Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion Passed 4-0

1. REQUEST EXECUTIVE SESSION

No Request

M. NEXT MEETING

DATE July 21, 2020
TIME 6:30 p.m.
PLACE Garfield Administrative Center

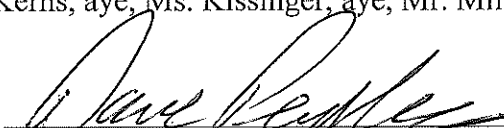
N. ADJOURNMENT


Motion and Roll Call

Resolution FY2020-098 On a motion by Mr. Carpenetti and seconded by Mr. Kerns, the Board moved to adjourn.

Roll Call: Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion Passed 4-0

The meeting adjourned at 6:49 p.m.


Mr. Dave Peoples, Board President


Mr. Ed Wright, Treasurer