

# **RECORD OF PROCEEDINGS**

**CAMBRIDGE CITY SCHOOL DISTRICT  
Board of Education  
Regular Board Meeting  
Garfield Administrative Center – 5:30 P.M.**

**July 21, 2022**

The Cambridge City School Board of Education met in Regular Session at 5:30 p.m. at the Garfield Administrative Center on Thursday, July 21, 2022.

## **A. PRESIDENT’S PROCEDURES**

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho  
Mr. Dave Gray  
Ms. Amy Kissinger  
Mr. Ron Miller  
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer  
Mr. Dave Caldwell, Business Manager

## **B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board’s business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda – RECEPTION OF VISITORS.

Mr. Tom Snyder addressed the Board regarding school safety and different options like biometrics; Bus Garage and questions regarding Pine Field; complimented renovations of McFarland Stadium; Inventory of books within our buildings, is there an inventory.

**C. ADOPTION OF AGENDA with changes and Addendum**

Changes: Under Personnel Section – Item 17 changing the date from 29<sup>th</sup> to 25<sup>th</sup>

**Motion and Roll Call**

**Resolution FY2023-001** On a motion by Mr. Peoples and seconded by Mr. Evancho, the Board moved to adopt the Agenda with changes and the Addendum.

Roll Call: Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion passed 5-0..

**D. COMMUNICATIONS**

No Communications

**E. COMMITTEE REPORTS**

No Committee Reports

**F. ADMINISTRATIVE COMMENTS**

Mr. Coffman informed the Board of the upcoming New Staff Orientation and Opening Day Activities; Roof replacements; Bus Inspections; New Pavilions; Outdoor furniture; McFarland Stadium renovations; Playground installations; ViewSonic Board installations and New Transportation Facility

**G. OLD BUSINESS**

No Old Business

**H. TREASURER’S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended June 30, 2022.

Board Graphs  
Reconciliation’s  
Cash Summary Report  
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

June 9, 2022 Regular Board Meeting  
June 28, 2022 Special Board Meeting

**Motion and Roll Call**

**Resolution FY2023-002** On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve items 1-2.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion passed 5-0..

**I. SUPERINTENDENT’S REPORT/RECOMMENDATIONS**

**A. GENERAL BUSINESS**

1. **RESOLUTION**  
Approve the membership into the Coalition of Rural and Appalachian Schools (CORAS) for the 2022-2023 school year.
2. **RESOLUTION**  
Approve the 2022-2023 Athletic Handbook.
3. **BOARD OF EDUCATION RESOLUTION**  
**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Baseball Coach** 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Head Baseball Coach** for the 2022-2023 school year with **Jamaal Lowery**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

4. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Softball Coach** 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Head Softball Coach** for the 2022-2023 school year with **Bob Shepard**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Boys Tennis Coach** 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Boys Tennis Coach** for the 2022-2023 school year with **Tim Gibson**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

6. Approve Pre-Calculus (Cengage) textbook series for High School mathematics department.

7. **RESOLUTION DECLARING AN INTENT TO COOPERATE WITH OMERESA ITC TO CONTINUE COOPERATIVE SERVICES FOR FY2023**

Approve the resolution declaring intent to cooperate with OME-RESA for the following services for FY 2023:

- EMIS Services
- Non-ISP Technical Services
- Fiscal Services

- Student Information
- Grade Book, Virtual Classroom Parent Access
- IEP Anywhere
- Custom Report Cards/Transcripts-SI/GB Required
- Virtual Server Hosting and Disaster recovery Services
- Administrative In-Service (per district)
- 

8. **RESOLUTION**

Resolution to approve 2 extended days for STEM training in August of 2022. Tom Hannon, Angee Hannon and Michelle Johnston. Paid for with general funds and/or Title 2A funds.

9. **SCHOOL PHOTOGRAPHER**

Approve Janell Williams Photography to be the photographer for Cambridge City Schools for the 2022 - 2023 school year.

10. **STUDENT ACCIDENT INSURANCE**

Approve the recommendation to award the student accident insurance for the 2022-2023 school year to Student Protective Agency, Mt. Vernon, Ohio and underwritten by Guarantee Trust Life Insurance Company.

11. **ATHLETIC TRAINING SERVICE AGREEMENT**

Approve entering into agreement into a 5-year Athletic Training Services Agreement with Southeastern Ohio Regional Medical Center.

**Motion and Roll Call**

**Resolution FY2023-003** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to approve items 1-11.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion passed 5-0..

**Classified**

1. **ATTENDANT AIDE**

Approve the following as an attendant aide at CMS for 6.5 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar **pending the appropriate paperwork.**

Tana Hall

2. **EDUCATIONAL AIDE/ IN SCHOOL SUSPENSION MONITOR/CHS**  
Approve the following as an educational aide/in school suspension monitor at the high school for 7 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar **pending the appropriate paperwork.**

William Calvert

3. **RESIGNATION**  
Approve the resignation of Vicki Leeper as cook at the middle school effective June 17, 2022.

4. **BUS AIDE/MAIL COURIER**  
Approve the following as bus aide/mail courier for 5 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar.

Vicki Leeper

5. **SUBSTITUTE CUSTODIANS**  
Approve the following as substitute custodians on an as needed basis effective June 13, 2022 **pending the appropriate paperwork.**

Lois Ault

Laken Feldner

6. **RETIREMENT**  
Approve the retirement of Donald Leeper custodian at CPS effective September 1, 2022.

7. **BUS ROUTE OR SUMMER SCHOOL 2022**  
Approve the following as bus drivers for the Summer School program for 5 hours per day to be paid \$20.00 per hour funded from Summer Learning and Afterschool Opportunities Grant, ESSR II and/or ARP ESSR.

Sally Fields  
Mike Mesarchik  
Waylon Mohler

8. **ATTENDANT AIDE**  
Approve the following as an attendant aide at CHS for 6.5 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar **pending the appropriate paperwork.**

Kristina Cosgrave

9. **RETIREMENT**  
Approve the retirement of Mary Ann Harless cook at CPS effective September 1, 2022.
  
  10. **AIDE SUMMER CATS CAMP SESSION 2/CPS**  
Approve Abby Winland as an Aide for Summer CATS Camp (Session 2) at CPS July 5 - July 29, 2022 based on student enrollment to be paid \$20.00 per hour funded by the ARP ESSER funds pending appropriate paperwork. (time sheets to be provided)
  
  11. **RESIGNATION**  
Approve the resignation of Amanda Markley cook effective July 29, 2022.
  
  12. **ATTENDANT AIDE/CMS**  
Approve the following as attendant aide for 4.8 hours per day at CMS to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to Board approved work calendar.
- Hailie West
13. **APPROVE SUMMER LEARNING AND OPPORTUNITIES GRANT FISCAL PAYROLL ADMINISTRATOR**  
Approve Kelley Kenworthy as the Summer Learning and Opportunities Grant Fiscal Payroll Administrator for June 1, 2022-July 31, 2022 for the Summer Expand and Summer Create programs in the amount of \$4,535 to be funded through the Summer Learning and Opportunities Grants.
  
  14. **APPROVE SUMMER LEARNING AND OPPORTUNITIES GRANT FISCAL ADMINISTRATOR**  
Approve Laura Carpenetti as the Summer Learning and Opportunities Grant Fiscal Administrator for June 1, 2022-July 31, 2022 for the Summer Expand and Summer Create programs in the amount of \$4,535 to be funded through the Summer Learning and Opportunities Grants.
  
  15. **RETIREMENT**  
Approve the retirement of Carol Shinn CPS aide effective January 1, 2023.
  
  16. **VOLUNTEER**  
Approve the following as a volunteer for the 2022-2023 school year on an as needed basis pending the appropriate work.

Holly Dellinger



17. **BUILDING CUSTODIAN/CPS/FIRST SHIFT**  
Approve the following as a building custodian at CPS first shift for 8 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar effective July 29 25, 2022.

Jeremy Wheeler

**Certified**

18. **TEACHER FOR SUMMER CATS CAMP AT CHS**  
Approve Susanna Mascolino as a teacher for the Summer CATS Camp at CHS to be paid \$30.00 per hour funded through the ARP ESSER Funds based on student enrollment (time sheets to be provided) for Session 2 (July 5-July 29).

19. **ATHLETIC SUPPLEMENT CONTRACTS**  
Approve the following one-year athletic supplement contracts for the 2022-2023 school year **pending the appropriate paperwork.**

Tamara Gibson  
JR Fox

Head Girls Track and Field Coach  
Head Boys Track and Field Coach

20. **RESIGNATION**  
Approve the resignation of JP Feldner 8<sup>th</sup> grade math at CMS effective June 30, 2022.

21. **LIMITED TEACHER CONTRACT**  
Approve the following limited one (1) year teacher contract effective for the 2022-2023

Logan McCort  
Kylie Tucker

Intervention Specialist CIS  
8<sup>th</sup> Grade Math CMS

22. **RESCIND CONTRACT THAT WAS ISSUED ON MAY 12, 2022 AGENDA**  
Approve rescinding a 3-year contract for Kasey Wharton as she already has a continuing contract that was issued on May 11, 2021.

23. **RESIGNATION**  
Approve the resignation of Karly Lyons Rankin Interventionist Specialist CMS effective the end of the 2021-2022 school year.

24. **RESIGNATION**  
Approve resignation of Devin Nicholes Science teacher at CHS effective the end of the 2021-2022 school year.
25. **RESIGNATION**  
Approve the resignation of Anthony Starr Math teacher at CIS effective at the end of the 2021-2022 school year.
26. **APPROVE SUMMER LEARNING AND OPPORTUNITIES GRANT PROGRAM MANAGER**  
Approve Rose Marie Daymut as the Summer Learning and Opportunities Grant Program Manager for June 1, 2022-July 31, 2022 for the Summer Expand and Summer Create programs in the amount of \$4,535 to be funded through the Summer Learning and Opportunities Grants.
27. **APPROVE SUMMER LEARNING AND OPPORTUNITIES GRANT ASSISTANT PROGRAM MANAGER**  
Approve Robin Lahmers as the Summer Learning and Opportunities Grant Assistant Program Manager for June 1, 2022-July 31, 2022 for the Summer Expand and Summer Create programs in the amount of \$4,535 to be funded through the Summer Learning and Opportunities Grants.
28. **SUBSTITUTE TEACHER**  
Approve the following as a substitute teacher for the 2022-2023 school year to be paid per the negotiated agreement on an as needed basis pending the appropriate paperwork

Dana Todd

29. **RESIGNATION**  
Approve the resignation of Trudy Tuttle CHS Counselor effective July 21, 2022.

**Motion and Roll Call**

**Resolution FY2023-004** On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve items 1-29.

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion passed 5-0..

**J. NEW BUSINESS**

No New Business

**K. BOARD RECOMMENDATIONS**

**Motion and Roll Call**

**Resolution FY2023-005** On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to adjourn to Executive Session for Employment of Public Officials

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion passed 5-0..

Entered: 5:56 P.M.

Exited: 6:12 P.M.

**Motion and Roll Call**

**Resolution FY2023-006** On a motion by Mr. Peoples and seconded by Mr. Miller, the Board moved to resume Regular Meeting

Roll Call: Mr. Peoples, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, aye, Motion passed 5-0..

**1. AMENDMENT TO ADMINISTRATIVE CONTRACT**

Approve an amendment to the existing administrative contract for Treasurer Ed Wright.

**2. AMENDMENT TO ADMINISTRATIVE CONTRACT**

Approve an amendment to the existing administrative contract for Business Manager Dave Caldwell.

**Motion and Roll Call**

**Resolution FY2023-007** On a motion by Mr. Evancho and seconded by Mr. Peoples, the Board moved to approve items 1-2.

Roll Call: Mr. Evancho, aye, Mr. Peoples, aye, Mr. Gray, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion passed 5-0..

3. WHEREAS, Amy Kissinger, a board member at the Cambridge City School District, has served the district with distinction; and

WHEREAS, Amy Kissinger has dedicated his/her time for the betterment of the students and community; and

WHEREAS, Amy Kissinger has proven to be dedicated to the craft of board governance through his/her commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the Board of Education of the Cambridge City School District nominates Amy Kissinger for the Ohio School Boards Association's Recognition Award.

#### **Motion and Roll Call**

**Resolution FY2023-008** On a motion by Mr. Peoples and seconded by Mr. Evancho, the Board moved to approve item 3.

Roll Call: Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, abstain, Mr. Miller, aye, Motion passed 4-0 and 1 Abstention.

#### **L. POLICY CONSIDERATION/ADOPTION**

No Policy Consideration/Adoption

#### **2. REQUEST EXECUTIVE SESSION**

##### **Motion and Roll Call**

**Resolution FY2023-009** On a motion by Mr. Gray and seconded by Mr. Peoples, the Board moved to adjourn to Executive Session for Employment of Public Officials

Roll Call: Mr. Gray, aye, Mr. Peoples, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion passed 5-0..

Entered: 6:20 P.M.

Exited: 6:32 P.M.

##### **Motion and Roll Call**

**Resolution FY2023-010** On a motion by Mr. Peoples and seconded by Mr. Miller, the Board moved to resume Regular Meeting

Roll Call: Mr. Peoples, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Ms. Kissinger, aye, Motion passed 5-0.

**M. NEXT MEETING**

DATE August 16, 2022  
TIME 5:30 P.M.  
PLACE GAC

**N. ADJOURNMENT**

**Motion and Roll Call**

**Resolution FY2023-011** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to adjourn.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Ms. Kissinger, aye, Mr. Miller, aye, Motion passed 5-0.

The meeting adjourned at 6:32 p.m.

  
\_\_\_\_\_  
Ms. Amy Kissinger, Board President

  
\_\_\_\_\_  
Mr. Ed Wright, Treasurer

