

# RECORD OF PROCEEDINGS

**CAMBRIDGE CITY SCHOOL DISTRICT  
Board of Education  
Regular Meeting  
Garfield Administrative Center – 6:30 p.m.**

**February 9, 2021**

The Cambridge City School Board of Education met in Regular Session at 6:30 p.m. at the Garfield Administrative Center on Tuesday, February 9, 2021.

## **A. PRESIDENT'S PROCEDURES**

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:  
Members present were:

Mr. Dan Carpenetti  
Mr. Chad Kerns  
Ms. Amy Kissinger  
Mr. Ron Miller  
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer  
Mr. Dave Caldwell, Business Manager

## **B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.

3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –  
RECEPTION OF VISITORS.

Bre Scott reviewed with the Board of Education the Girls with Goals program at the Cambridge Middle School

**C. ADOPTION OF AGENDA with correction and Addendum**

Correction: Item 5 under Superintendent’s Report/Recommendation Personnel Section: Removed

**Motion and Roll Call**

**Resolution FY2021-53** On a motion by Ms. Kissinger and seconded by Mr. Kerns, the Board moved to adopt the agenda, including change and Addendum.

Roll Call: Ms. Kissinger, aye, Mr. Kerns, aye, Mr. Carpenetti, aye, Mr. Miller, aye, Mr. Peoples, aye,  
Motion passed 5-0

**D. COMMUNICATIONS**

Mr. Coffman informed the Board that the Vaccine for Staff is tentatively scheduled for February 18, 2021.

**E. COMMITTEE REPORTS**

Policy Committee met to review proposed changes for policies up for review

**F. OLD BUSINESS**

No Old Business

**G. TREASURER’S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended January 31, 2021.

Board Graphs  
Cash Summary Report/Spending Plan Summary  
Reconciliation’s

2. The Treasurer recommends the Board of Education approve the following minutes:

January 12, 2021 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donations:

\$50,000.00	Cambridge City Schools	John and Nancy Abbott Family Trust
Clothing Donation	Cambridge City School Students	Wilma Gutheil

4. The Treasurer recommends the Board of Education approve the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. The following tax rates for the next fiscal year, commencing July, 1, 2021.

Fund	Inside	Outside	Total
General Fund		24.35	24.35
Emergency Operating Fund		<u>4.90</u>	<u>4.90</u>
<b>Total General Fund</b>		<b>29.25</b>	<b>29.25</b>
Permanent Improvement	4.40		4.40
Bond Retirement Fund		1.20	1.20
Facilities Maintenance Fund		.50	.50
<b>Total</b>	<b>4.40</b>	<b>30.95</b>	<b>35.35</b>

5. The Treasurer recommends the Board of Education approve entering into an agreement with the Auditor of State Office for the following services:

Using their conversion software, Local Government Services (LGS) will compile, from information you provide, the annual financial statements of the Cambridge City School District as of and for the fiscal year ended June 30, 2021, and issue an accountant's report thereon in accordance with Statements of Standards for Accounting and Review Services (SSARs) issued by the American Institute of Certified Public Accountants (AICPA).

6. The Treasurer recommends the Board of Education authorize the Treasurer or his designee to enter into a 1-year maintenance agreement with Enervise, LLC.
7. The Treasurer recommends the Board of Education authorize the Treasurer or his designee to enter into an agreement with DWA Recreation and Game Time for the purchase and installation of a PrimeTime Play Structure and accessories and wood fiber along with new swing seats and wear mats for Garfield Pre-School as presented.

#### **Motion and Roll Call**

**Resolution FY2021-54** On a motion by Mr. Carpenetti and seconded by Mr. Miller, the Board moved approve items 1-7.

Roll Call: Mr. Carpenetti, aye, Mr. Miller, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion passed 5-0

### **H. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

#### **A. GENERAL BUSINESS**

1. **OVERNIGHT EXTENDED TRIP FOR CAMBRIDGE HIGH SCHOOL STUDENTS PARTICIPATION IN OHIO MODEL UNITED NATIONS**

Approve the annual overnight/extended trip of the gifted students to participate in the Ohio Model United Nations simulation from Sunday May 9, 2021 through Tuesday May 11, 2021

2. **RESOLUTION**

Approve entering into a Memorandum of Understanding between Cambridge City Schools and Allwell Behavioral Health Services for the purpose of providing mental health services at Cambridge City Schools.

**Motion and Roll Call**

**Resolution FY2021-56** On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to approve items 2.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Carpenetti, abstain, Mr. Kerns, aye, Mr. Peoples, aye, Motion passed 4-0 and 1 abstained

3. **RESOLUTION**

Approve entering into a Memorandum of Understanding between Cambridge City Schools and East Central Ohio Educational Service Center (ECOSEC) for the purpose of establishing a framework of collaboration, as well as articulate specific roles and responsibilities in fulfilling the requirements of the RemotEDx-Increasing Recognized Credentials Subgrant (IRC).

4. **SCHOOL CALENDAR 2021-2022**

Approve the school calendar for the 2021-2022 school year as submitted.

**Motion and Roll Call**

**Resolution FY2021-55** On a motion by Ms. Kissinger and seconded by Mr. Kerns, the Board moved to approve items 1, 3 and 4.

Roll Call: Ms. Kissinger, aye, Mr. Kerns, aye, Mr. Carpenetti, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

**PERSONNEL**

**Classified**

1. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence for the following:

Tamara LePage	January 4, 11, 25, 2021 (3 days)
Julie Bishop	February 1, 8, 22, 2021 (4 days)
Jay Heady	February 1, 8, 22, 2021 (4 days)

2. **SUBSTITUTE CUSTODIAN**

Approve the following as a substitute custodian for the 2020-2021 school year on an as needed basis **pending the appropriate paperwork.**

Jack McElroy

3. **SEASONAL EMPLOYMENT**

Approve the following for seasonal work on an as needed basis **pending the appropriate paperwork.**

Parker Long                      Paige Mathews                      Laney Carpenter  
Katherine Henthorne

4. **SUBSTITUTE CLERICAL/AIDE**

Approve the following as a clerical/aide for the 2020-2021 school year on an as needed basis **pending the appropriate paperwork.**

Jordan Risner (effective 1/26/21)

5. ~~**CUSTODIAN/CHS**~~

~~Approve the following as custodian at high school 2<sup>nd</sup> shift for 8 hours per day to be paid per the negotiated agreement effective September 30, 2020 **pending the appropriate paperwork.**~~

~~\_\_\_\_\_ Douglas Wilson~~

**Certified**

6. **SUBSTITUTE TEACHER**

Approve the following as a substitute teacher for the 2020-2021 school year on an as needed basis **pending the appropriate paperwork.**

Jordan Risner (effective 1/27/21)

7. **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER TUTORS**

Approve the following as 21<sup>st</sup> Century Community Learning Center Tutors for the 2020-2021 school year program for Middle School to be paid \$15 per hour as documented on time sheets and funded by the 21<sup>st</sup> CCLC Grant #15167. (Effective 10/1/20-4/23/21)

Aurora Dollins                      Amanda Hursey  
Heather Robertson

8. **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER TUTORS**

Approve the following as 21<sup>st</sup> Century Community Learning Center Tutors for the 2020-2021 school year program for Primary and Intermediate Schools to be paid \$15 per hour as documented on time sheets and funded by the 21<sup>st</sup> CCLC Grant #11105. (Effective 10/1/20-4/23/21)

Aurora Dollins                      Heather Robertson

9. **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER TEACHERS – Middle School**

Approve the following as 21<sup>st</sup> Century Community Learning Center Teachers for the 2020-2021 school year for programs at the Middle School to be paid \$30 per hour as documented on time sheets and funded by the 21<sup>st</sup> CCLC Grant #15167 (Effective 10/1/20 - 4/23/21)

Jennifer LuAllen                      Heather Robertson  
Alexis Starr

10. **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER TEACHERS – PRIMARY/INTERMEDIATE**

Approve the following as 21<sup>st</sup> Century Community Learning Center Teachers for the 2020-2021 school year for programs at for Primary and Intermediate Schools to be paid \$25 per hour as documented on time sheets and funded by the 21<sup>st</sup> CCLC Grant #11105 (Effective 10/1/20 – 4/23/21):

Heather Robertson                      Alexis Starr

11. **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER SUBSTITUTE TEACHERS/MIDDLE SCHOOL**

Approve the following as substitute teachers on an as-needed basis for the 2020-2021 school year for the 21<sup>st</sup> CCLC program to be paid \$30 per hour and funded by the 21<sup>st</sup> CCLC Grant #15167 (Effective 10/1/20 – 4/23/21).

Alexis Starr                      Heather Robertson

12. **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER SUBSTITUTE TEACHERS -PRIMARY/INTERMEDIATE**

Approve the following as substitute teachers on an as-needed basis for the 2020-2021 school year for the 21<sup>st</sup> CCLC program to be paid \$25 per hour and funded by the 21<sup>st</sup> CCLC Grant #11105 (Effective 10/1/20 – 4/23/21).

Alexis Starr                      Heather Robertson

13. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence the following:

Tamara LePage                      February 1, 8, 22, 2021  
Heather Robertson                      February 1, 2021

**Motion and Roll Call**

**Resolution FY2021-57** On a motion by Mr. Kerns and seconded by Mr. Miller, the Board moved to approve items 1-4, 6-13.

Roll Call: Mr. Kerns, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Peoples, aye,  
Motion passed 5-0

**J. NEW BUSINESS**

No New Business

**K. BOARD RECOMMENDATIONS**

No Board Recommendations

**L. POLICY CONSIDERATION/ADOPTION**

No Policy Consideration/Adoption

**1. REQUEST EXECUTIVE SESSION**

**Motion and Roll Call**

**Resolution FY2021-58** On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to adjourn to Executive Session.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Peoples, aye,  
Motion passed 5-0

Purpose Purchase of Property; Preparing for Negotiations; Security Plan  
Time 6:55 p.m.

Resumed regular session at 7:42 p.m.

Mr. Coffman provided an update on: Facility Improvements and Mr. Wright provided the Board with a Financial Overview.

**M. NEXT MEETING**

DATE March 9, 2021  
TIME 6:30 p.m.  
PLACE Garfield Administrative Center




**N. ADJOURNMENT**

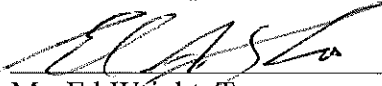
**Motion and Roll Call**

**Resolution FY2021-59** On a motion by Mr. Carpenetti and seconded by Mr. Peoples, the Board moved to adjourn.

Roll Call: Mr. Carpenetti, aye, Mr. Peoples, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Miller, aye,  
Motion passed 5-0

The meeting adjourned at 8:38 p.m.

  
\_\_\_\_\_  
Mr. Dave Peoples, Board President

  
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Mr. Ed Wright, Treasurer

