

RECORD OF PROCEEDINGS

CAMBRIDGE CITY SCHOOL DISTRICT
Board of Education
Regular Board Meeting
Garfield Administrative Center 6:30 P.M.

April 21, 2020

The Cambridge City School District Board of Education met in Regular Session at 6:30 p.m. at the Garfield Administrative Center on Tuesday, April 21, 2020.

A. PRESIDENT'S PROCEDURES

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. Dan Carpenetti
Mr. Chad Kerns
Ms. Amy Kissinger
Mr. Ron Miller
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

B. RECEPTION OF VISITORS

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.

3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –

C. ADOPTION OF AGENDA and ADDENDUM

Motion and Roll Call

Resolution FY20-76 On a motion by Ms. Kissinger and seconded by Mr. Carpenetti, the Board moved to adopt the agenda and addendum

Roll Call: Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

D. COMMUNICATIONS

No Communication

E. COMMITTEE REPORTS

No Committee Reports

F. ADMINISTRATIVE COMMENTS

Mr. Coffman provided the Board with an update on the Governor’s School Closing Plan and the Class of 2020 Graduation Plan.

G. OLD BUSINESS

No Old Business

H. TREASURER’S REPORT/RECOMMENDATIONS

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended March 31, 2020.

Board Graphs
Reconciliation’s
Cash Summary Report/Spending Plan Summary
February Cash Flow

2. The Treasurer recommends the Board of Education approve the following minutes:

March 16, 2020

3. The Treasurer recommends the Board of Education approve the following donations:

Greg and Kara Kahrig	\$60.00	CMS - Wilds Trip
Mary Alice Bruder	\$45.00	CMS - Wilds Trip
Brown Distributing Co.	\$105.00	CMS - Wilds Trip
Ron and Pam Frakes	\$15.00	CMS - Wilds Trip
Ford Tire & Service	\$90.00	CMS - Wilds Trip
Josh Gramlich	\$30.00	CMS - Wilds Trip
Dean Orthodontics, LLC	\$50.00	CMS - Wilds Trip
Tom and Kim Orr	\$15.00	CMS - Wilds Trip
Galaxy Pizza	\$300.00	CMS - Wilds Trip
Jennifer Rositer - Genesis Hair Salon	\$100.00	CMS - Wilds Trip
Hugh W. Roller & Associates	\$30.00	CMS - Wilds Trip
Reed's Top Tech	\$30.00	CMS - Wilds Trip

4. The Treasurer recommends the Board of Education approve and accept the annual Single Audit of the District's financial records for the Fiscal Year ended June 30, 2019 as prepared by the Auditor of State's Office.

5. **RESOLUTION - AMENDMENT SECTION 125 FLEXIBLE BENEFIT PLAN**

WHEREAS, Section XI of the Section 125 Flexible Benefit Plan ("Plan") permits amendment to the Plan;

WHEREAS, the Employer desires to amend the Plan to include changes in the definition of medical expense related to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act);

NOW, THEREFORE, the Plan is hereby amended, effective April 15, 2020, or if later, upon execution of this amendment, as follows:

1. Section 8.04 (a) is amended by removing that Section in its entirety and in its place including the following:

"(a) Eligible Medical Expense in General. The phrase 'Eligible Medical Expense' means any expense incurred by a Participant or any of his Dependents (subject to the

restrictions in Sections 8.04(b) and (c)) during a Plan Year that (i) qualifies as an expense incurred by the Participant or Dependents for medical care as defined in Code Section 213(d) and meets the requirements outlined in Code Section 125, (ii) is excluded from gross income of the Participant under Code Section 105(b), and (iii) has not been and will not be paid or reimbursed by any other insurance plan, through damages, or from any other source.

Notwithstanding the above, capital expenditures are not Eligible Medical Expenses under this Plan.

2. Section 8.05 introductory language is amended by removing that portion of the Section in its entirety and in its place including the following: “8.05 USE OF DEBIT CARD: In the event that the Employer elects to allow the use of debit cards (“Debit Cards”) for reimbursement of Eligible Medical Expenses under the Medical Expense Reimbursement Plan, the provisions described in this Section shall apply.”

3. This amendment is effective for medical expenses incurred after December 31, 2019

4. Other than changes made herein, the Plan shall remain in full force and effect.

6. The Treasurer recommends the Board of Education approve the initial payment of supplemental contracts for the FY19-20 spring sports season.

Motion and Roll Call

Resolution FY20-77 On a motion by Mr. Miller and seconded by Mr. Carpenetti, the Board moved to approve items 1-6.

Roll Call: Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

I. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. STAFF APPRECIATION/CERTIFIED AND CLASSIFIED

Approve proclaiming the week of May 6, 2020 as the observation of Staff Appreciation by the Cambridge City School District Board of Education. The Board encourages everyone in the district and community to observe this week by honoring and recognizing our staff.

2. **RESOLUTION**
Resolution approving the Elementary, Middle School, High School student handbooks for the 2020-21 school year.

3. **COLLEGE CREDIT PLUS MEMORANDUM OF UNDERSTANDING**
Approve the College Credit Plus Memorandum of Understanding with Zane State College for the 2020-2021 school year.

4. **RESOLUTION**
Approve a Memorandum of Understanding (MOU) with OAPSE/AFSCME Local 4/AFL- CIO and its Local #132 effective March 18, 2020.

5. **RESOLUTION**
Approve agreement with East Central Ohio ESC for the purpose of a communication services related contract through June 30, 2020.

6. **RESOLUTION**
Approve proposal from RFG Associates, Inc. to provide administrative support for the Cambridge City Schools 21st Century Community Center Grant applications.

7. **RESOLUTION**

Authorize entering into an agreement between NEOLA, INC and Cambridge City Schools for updating the administrative guidelines manual.

Motion and Roll Call

Resolution FY20-78 On a motion by Mr. Carpenetti and seconded by Ms. Kissinger, the Board moved to approve items 1-7.

Roll Call: Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

B. PERSONNEL

Classified

1. **RESIGNATION**
Approve the resignation of Susan Burris effective July 31, 2020.

2. **RESIGNATION**
Approve the resignation of Tim Gibson as bus driver and cook when the work stoppage ends.

3. **CUSTODIAN/CIS /1ST SHIFT**
Approve the following as custodian 1st shift at CIS effective when the work stoppage ends.

Tim Gibson

Certified

4. **PERSONAL SERVICE CONTRACT**
Approve Marilyn Allen as a sign language interpreter on an as needed basis effective the 2020-2021 school year **pending the appropriate paperwork.**
(Time sheet will be provided)

5. **LIMITED TEACHER CONTRACTS (ONE YEAR)**
Approve the following limited one (1) year teacher contracts effective the 2020-2021 school year.

Marissa Kalina
Martha Cheslar

6. **PRE-K DIRECTOR/CURRICULUM**
Approve Jill Clay as Pre-K Director/ Curriculum on a two (2) year contract for the 2020-2021 school year.
7. **RESIGNATION**
Approve the resignation of Debbie McClarren as Head Volleyball coach effective immediately.

Motion and Roll Call

Resolution FY20-79 On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to approve items 1-7.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Peoples, aye, Motion Passed 5-0

J. NEW BUSINESS

No New Business

K. BOARD RECOMMENDATIONS

1. Board authorizes the treasurer and superintendent to suspend specific policies for the 2019-2020 school year as necessary to conform with the orders put in place by the Governor and Health Director regarding COVID-19. The board also authorizes necessary changes to allow for changes to grades, graduation requirements, evaluations, contract recommendations and other items related to HB 197 as necessary for the 2019-2020 school year only.

Motion and Roll Call

Resolution FY20-80 On a motion by Mr. Carpenetti and seconded by Ms. Kissinger, the Board moved to approve item 1.

Roll Call: Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

L. POLICY CONSIDERATION/ADOPTION

1. **POLICIES/ADMINISTRATIVE GUIDELINES**

Approve the following policies.

#1520	#2464	#3120	#3120.04	#3120.05	#3120.08
#4120	#4120.08	#4124	#4162	#5460.02	#6107
#6423					

Motion and Roll Call

Resolution FY20-81 On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to approve item 1.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Peoples, aye, Motion Passed 5-0

1. **REQUEST EXECUTIVE SESSION**

No Request for Executive Session

M. NEXT MEETING

DATE May 19, 2020

TIME 6:30 p.m.

PLACE Garfield Administrative Center

N. ADJOURNMENT

Motion and Roll Call


Resolution FY20-82 On a motion by Mr. Carpenetti and seconded by Ms. Kissinger, the Board moved to adjourn.

Roll Call: Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Kerns, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

The meeting adjourned at 7:46 p.m.



Mr. Dave Peoples, Board President



Mr. Ed Wright, Treasurer