

# RECORD OF PROCEEDINGS

**CAMBRIDGE CITY SCHOOL DISTRICT  
Board of Education  
Regular Board Meeting  
Cambridge High School Cafeteria - 6:30 P.M.**

**April 13, 2021**

The Cambridge City School Board of Education met in Regular Session at 6:30 p.m. at the Cambridge High School Cafeteria on Tuesday, April 13, 2021.

## **A. PRESIDENT'S PROCEDURES**

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. Dan Carpenetti  
Ms. Amy Kissinger  
Mr. Ron Miller  
Mr. Dave Peoples

Absent: Mr. Chad Kerns

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer  
Mr. Dave Caldwell, Business Manager

## **B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.

2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda –

Mr. Dan Linscott provided the Board with an overview of the upcoming 9<sup>th</sup> and 8<sup>th</sup> grade trip to Washington DC scheduled for May 12-14 and May 19-21. In addition, he provided an overview of the Girls Basketball Program.

### **C. ADOPTION OF AGENDA AND ADDENDUM**

#### **Motion and Roll Call**

**Resolution FY2021-67** On a motion by Ms. Kissinger and seconded by Mr. Carpenetti, the Board moved to adopt the Agenda inclusive of the Addendum.

Roll Call: Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Miller, aye, Mr. Peoples, aye  
Motion Passed: 4-0

### **D. COMMUNICATIONS**

- Mr. Rick Oxley from the Children’s Hunger Alliance was present to award the Child Nutrition Award to Billy Calvey and the Cambridge City School District.
- Ms. April Massey, Principal, shared with the Board that the staff at Primary has focused on the climate of the building because “behaviors need to be in check for learning to take place”.

Helping that cause is the addition of a full-time Dean of Students, which is having a positive impact in the building. There is also a Time and Care room where a teacher and an aide work with students on developing self-regulation techniques allowing them to de-escalate quicker and return to their classroom.

Academically, the school is utilizing several strategies to improve instruction so that student achievement will improve.

Primary also is implementing I-Ready software that allows teachers to assign student work that will help address their weaknesses.

- Ms. Jill Clay, director of the Step Up To Quality, 5-Star rated Cambridge Preschool, reports that the School is currently accepting enrollment for the 2021-2022 school year.

The Preschool applies for an receive an Early Childhood Education Grant for \$120,000 that allows 30 students to attend Cambridge Preschool tuition free.

A new playground and an upgraded sensory room are two project that will be completed before next school year.

- Mr. Heath Hayes, Principal, shared with the Board all the success of the Middle School “in spite of” all the challenges presented this school year. Mr. Hayes praised the teaches for the great job they did with remote teaching during the pandemic school year.
- Mr. Aaron Quinn, Athletic Director praised the administration for supporting the athletic program and the many sports at the High School and Middle School. He praised the players and coaches for following protocols and being persistent in pursuing athletics.

He highlighted the growth of the community partnerships that are being established and talked about how those partnerships are benefiting our athletic programs. He also pointed out how the community partnerships are an example of servant leadership of our athletes.

In addition, he talked about new initiative in the athletic department including annual written evaluations for each varsity coach, a student-athlete alumni spotlight on the athletic website, and a scholar athlete initiative that reward our scholar athletes that are excelling in the classroom.

- Mr. Coffman informed the Board of a letter received from Feed My People for the generous donation from our staff totaling \$760.

#### **E. COMMITTEE REPORTS**

No Committee Reports

#### **F. ADMINISTRATIVE COMMENTS**

Mr. Coffman provided the Board with an update on the work being done on a new bus garage; and he will be scheduling a Policy Committee Meeting.

#### **G. OLD BUSINESS**

No Old Business

#### **H. TREASURER’S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended March 31, 2021.

Board Graphs  
Reconciliation’s  
Cash Summary Report/Spending Plan Summary

2. The Treasurer recommends the Board of Education approve the following minutes:

March 9, 2021

3. The Treasurer recommends the Board of Education approve the payroll schedule and supplemental pay schedule for the 2021-2022 school year. (See attached)
4. The Treasurer recommends the Board of Education approve the Annual Appropriations of \$37,536,335.35 and the Amended Certificate of Resources of \$47,928,803.41 for FY2021
5. The Treasurer recommends the Board of Education authorize the Treasurer to transfer \$50,000 from 018-9001 to 001-9021.
6. The Treasurer recommends the Board of Education authorize the Treasurer to transfer \$7,200 from 451-9021 to 001-0000.
7. The Treasurer recommends the Board of Education authorize the Treasurer to transfer \$1,587.11 from 022-9016 to 001-0000.
8. **RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION**

WHEREAS, the electors of the Cambridge City School District approved a renewal tax in excess of the ten-mill limitation at the November 8, 2016 election in order to raise the amount of \$1,455,000 each year for a period of five years, for the purpose of providing for emergency operating requirements of the school district; and

WHEREAS, the authority to levy that tax expires with the levy to be made on the 2021 tax list and duplicate for collection in calendar year 2022, and, in order to provide for the collection of tax revenues for that purpose without interruption, this Board finds it necessary to renew the existing levy for five years.

BE IT RESOLVED by the Board of Education of the Cambridge City School District (herein the "School District").

SECTION I. That the amount of revenue which may be raised in this school district by all tax levies which this School District is authorized to impose, when combined with all revenues to be received from the State of Ohio and the Federal Government, will be insufficient to provide for emergency operating requirements of the School District.

SECTION 2. That pursuant to the provisions of Section 5705.194 of the Ohio Revised Code, it is necessary that a tax be levied in excess of the ten-mill limitation for the benefit of this School District, for the purpose of providing for emergency operating requirements of the School District, in the amount of \$1,455,000 each year for a five (5) year period.

SECTION 3. That the question of the adoption of said renewal tax levy shall be submitted to the electors of the school district at the election to be held on November 2, 2021. If approved by the electors, said tax levy shall first be placed upon the 2022 tax list and duplicate, for first collection in calendar year 2023.

SECTION 4. That the treasurer of this board of education be and is hereby directed to certify forthwith a copy of this resolution to the county auditor at least ninety- five (95) days prior to said election as required by law so that said county auditor may calculate the annual tax levy which will be required to produce the annual amount set forth in Section 2 hereof, in accordance with Section 5705.195 of the Ohio Revised Code and so that the county auditor may certify to this board of education the total current tax valuation of the district, in accordance with Section 5705.03 of the Ohio Revised Code.

SECTION 5. It is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

9. **RESOLUTION AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED FOR THE BILLING PERIOD COMMENCING WITH THE JULY 2022 BILLING CYCLE AND TERMINATING NO LATER THAN THE JUNE 2027 BILLING CYCLE**

WHEREAS, the School District is a member of [Ohio Mid-Eastern Regional Education Service Agency] (the "Council"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council is joining with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service commencing with the July 2022 billing cycle and terminating no later than the close of the June 2027 billing cycle, with bids to be submitted for various periods and durations (the "RFP");

WHEREAS, the RFP will seek a single, fixed-price for all energy charges, excluding capacity charges which shall be passed-through directly to the School District and also will seek alternative pricing for the pass-through of fees associated with the supplier's cost of compliance with Ohio's renewable portfolio standards ("RPS");

WHEREAS, the RFP calls for an administrative fee of \$0.0003 per kilowatt-hour of electricity used which such fee shall be payable to the School District's Council and shall be reflected in the CRES purchase price;

WHEREAS, the Council will send or has sent notices to bid on the School District's electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio and registered with the applicable electric distribution utility;

WHEREAS, the Council will select the lowest responsible bid submitted in response to the RFP, contemplated to be on or before May 1, 2021

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect anytime up to the time period as set forth in the RFP, unless extended to a later date as may be allowed under the RFP, to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides for competitive retail electric service for all of the School District's electric load that is the result of a public and competitive RFP.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CAMBRIDGE CITY SCHOOL DISTRICT, COUNTY OF GUERNSEY, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the Council, to the conducting of an RFP process by the Council for competitive retail electric service commencing with the July 2022 billing cycle and terminating no later than the close of the June 2027 billing cycle, with bids to be submitted for various periods and durations on such terms and conditions as the Council deems appropriate.

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute a Master Supply Agreement to be prepared by the Council between the School District and the lowest responsible bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive RFP.

Section 3. The Board of Education hereby directs the Treasurer or his designee to review the lowest responsible bid once received and the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

### **Motion and Roll Call**

**Resolution FY2021-68** On a motion by Mr. Miller and seconded by Ms. Kissinger, the Board moved to items 1-9.

Roll Call: Mr. Miller, aye, Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Peoples, aye  
Motion Passed: 4-0

**I. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

**A. GENERAL BUSINESS**

**1. STAFF APPRECIATION**

Approve proclaiming the week of May 3, 2021 as the observation of Staff Appreciation by the Cambridge City School District Board of Education. The Board encourages everyone in the district and community to observe this week by honoring and recognizing our staff.

**2. RESOLUTION**

Resolution approving the Elementary, Middle School, High School student handbooks for the 2021-22 school year.

**3. COLLEGE CREDIT PLUS MEMORANDUM OF UNDERSTANDING**

Approve the College Credit Plus Memorandum of Understanding with Zane State College for the 2021-2022 school year.

**4. BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Assistant Football Coach** 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Assistant Football Coach ( ½ stipend )** for the 2020 -

2021 school year **Jalil Carter**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

5. **ESPORTS**

Approve Esports as a recognized official club in the Cambridge City School District.

6. **OVERNIGHT EXTENDED TRIP FOR 9<sup>TH</sup> GRADE STUDENTS TO WASHINGTON DC (FORMER 8<sup>TH</sup> GRADE STUDENTS DUE TO COVID CANCELLATION)**

Approve the annual overnight/extended trip of the 9<sup>TH</sup> grade students to participate in the trip to Washington DC from May 12 – May 14, 2021. Transportation will be on busses provided by Prodigy Student Travel, Inc. and all expenses will be paid by fundraisers, donations, and parents.

7. **OVERNIGHT EXTENDED TRIP FOR 8<sup>TH</sup> GRADE STUDENTS TO WASHINGTON DC**

Approve the annual overnight/extended trip of the 8<sup>TH</sup> grade students to participate in the trip to Washington DC from May 19 – May 21, 2021. Transportation will be on busses provided by Prodigy Student Travel, Inc. and all expenses will be paid by fundraisers, donations, and parents.

8. **Resolution to approve the following amendment to the school resource officer contract currently in place between the City of Cambridge and Cambridge City Schools.**

Amendment 1: Allow for financial commitments to be made by the Cambridge City Schools (treasurer's office) in order to allow for changes to school resource officer personnel/K-9, equipment and or other additional training needs.

**Motion and Roll Call**

**Resolution FY2021-69** On a motion by Mr. Carpenetti and seconded by Ms. Kissinger, the Board moved to items 1-8.

Roll Call: Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Miller, aye, Mr. Peoples, aye  
Motion Passed: 4-0



**B. PERSONNEL**

**Classified**

**1. UNPAID LEAVE OF ABSENCE**

Approve the following for unpaid leave of absence.

Betty Poole	April 13 - 16, 2021
Nichole Ceculski	April 23 and 26, 2021
Robin Kinnan	March 12, 2021
Julie Bishop	April 5, 2021 April 12, 2021 April 19, 2021 April 26, 2021 May 3, 2021 May 10, 2021 May 17, 2021 May 24, 2021
Jay Heady	April 5, 2021 April 12, 2021 April 19, 2021 April 26, 2021
Jennifer Coulter	June 2, 2021 (1/2 day)

**2. ATHLETIC VOLUNTEERS**

Approve the following as athletic volunteers for the 2020-21 school year.

Stephanie Massey	Jason Kenworthy	Rylee Rogers
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**3. SUBSTITUTE CUSTODIAN**

Approve the following as a substitute custodian effective March 17, 2021 on an as needed basis.

Christopher Chesler

**4. SEASONAL EMPLOYMENT**

Approve the following for seasonal work for the 2020-2021 school year on an as needed basis **pending the appropriate paperwork.**

Eric Reed

5. **SEASONAL EMPLOYMENT**

Approve the following for seasonal work for the 2021-2022 school year on an as needed basis **pending the appropriate paperwork.**

Kirstin Carpenter  
Alex Valentine

Eric Reed  
Trent Valentine

Brock Valentine

6. **MEDICAL LEAVE OF ABSENCE**

Approve unpaid medical leave for Tammy Ball for the 2021-2022 school year.

7. **RESIGNATION**

Approve the resignation of Brett Murdock as custodian at the high school effective 4/9/2021.

8. **CHAPERONES**

Approve the following as chaperones for the Washington DC trips.

Raylin Forshey  
Amanda Hursey  
Jennifer Markey  
Sarah Brown  
Hellene Prim

Mindy Hartley  
Tim Gibson  
Doug Hartley  
Violet Ancell  
Chrissy Anker

Kelly Bergeson  
Jimmy Sylvis  
Melissa Hartley  
Lynn Bachman  
Mindy McCoy

**Certified**

9. **RESIGNATION**

Approve the resignation of Joanna Mawhorr effective March 15, 2021.

10. **ATHLETIC SUPPLEMENTAL CONTRACT**

Approve the following for a one-year athletic supplemental contract for the 2020-2021 school year.

Scott Ruby

Head Boys Tennis Coach

11. **MEDICAL LEAVE**

Approve medical leave for Tahirih Gutelius for the remainder of the 2020-2021 school year effective March 16, 2021.

12. **NON-RENEWALS/ATHLETIC CONTRACTS**

Approve the non-renewal of the following athletic contracts.

Greg Strasser	JV Boys Basketball Coach
Chris Miles	Freshman Basketball Coach
Kevin Yurik	7 <sup>th</sup> Grade Basketball Coach
Jake Tharp	8 <sup>th</sup> Grade Basketball Coach
Dan Linscott	Head Girls Basketball Coach
Mike Birkhimer	JV Girls Basketball Coach
Andy Pointer	7 <sup>th</sup> Grade Girls Basketball Coach
Allysa Ball	8 <sup>th</sup> Grade Girls Basketball Coach
Kollin Clark	Head Wrestling Coach
Jordan Ball	Middle School Wrestling Coach
Sean Byerly	Head Swim Coach
Kali Carpenter	Head Cheer Coach
Mary Giese	Middle School Cheer Coach
Jalil Carter	Assistant Football Coach

13. **RESIGNATION**

Approve the resignation of Andy Slaughter as Head Boys Basketball Coach effective March 24, 2021.

14. **RESIGNATION**

Approve the resignation of Haleigh Anderson effective May 28, 2021.

15. **CHAPERONES**

Approve the following as chaperones for the Washington DC trips.

Kim Wilson	Alexis Lehman	Cindy Lehman
Angela Stanley	Jason Cramblett	Sharon Williams
Rebecca Patterson		

16. **SEASONAL EMPLOYMENT**

Approve the following for seasonal work for the 2021-2022 school year on an as needed basis pending the appropriate paperwork.

Tyler Kline                      Austin McKee

**Motion and Roll Call**

**Resolution FY2021-70** On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to items 1-16.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Peoples, aye  
Motion Passed: 4-0

**J. NEW BUSINESS**

**K. BOARD RECOMMENDATIONS**

**L. POLICY CONSIDERATION/ADOPTION**

Resolution indicating the new, revised and deleted policies. Policies are available at the Board Office for review. Policy adoption to occur in a subsequent Board meeting.

**#6423**

**Motion and Roll Call**

**Resolution FY2021-71** On a motion by Mr. Carpenetti and seconded by Ms. Kissinger, the Board moved to item L.

Roll Call: Mr. Carpenetti, aye, Ms. Kissinger, aye, Mr. Miller, aye, Mr. Peoples, aye  
Motion Passed: 4-0

**1. REQUEST EXECUTIVE SESSION**

**Motion and Roll Call**

**Resolution FY2021-72** On a motion by Mr. Miller and seconded by Ms. Kissinger, the Board moved to adjourn to Executive Session.

Roll Call: Mr. Miller, aye, Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Peoples, aye  
Motion Passed: 4-0

**Purpose** Preparing for Negotiation and School Safety  
**Time** 7:37 p.m.

Resumed regular session at 7:55 p.m.

OSBA discussion and Bus Garage and process

**M. NEXT MEETING**

**DATE** May 11, 2021

**TIME** 6:30 p.m.

**PLACE** Cambridge High School Cafeteria


N. ADJOURNMENT


**Motion and Roll Call**

**Resolution FY2021-73** On a motion by Mr. Carpenetti and seconded by Mr. Peoples, the Board moved to adjourn.

Roll Call: Mr. Carpenetti, aye, Mr. Peoples, aye, Ms. Kissinger, aye, Mr. Miller, aye  
Motion Passed: 4-0

The meeting adjourned at 8:18 p.m.

  
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Mr. Dave Peoples, Board President

  
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Mr. Ed Wright, Treasurer

